



## JOURNEY GROUP MEETING

Minute of Meeting THIRTEEN of EIGHTEEN held on Wednesday 24 July 2019 between 09:30-16:00  
at the Scottish Storytelling Centre, 43-45 High Street, Edinburgh, EH1 1SR

### Attendees:

Fiona Duncan	Chair: Independent Care Review
Adam Bennett	Co-chair: Health & Wellbeing Work Group
Alan Baird	Co-chair: Stop; Go; Test Pilot; Rocket Fuel Work Group
Bruce Adamson	Co-chair: Rights Work Group
Denisha Killoh	Co-chair: Stigma Work Group
Ewan Aitken	Co-chair: Edges of Care Work Group
Gerry McLaughlin	Co-chair: Health & Wellbeing Work Group (till 1 p.m.)
Jimmy Paul	Co-chair: Workforce Work Group
Laura Beveridge	Co-chair: Stop; Go; Test Pilot; Rocket Fuel Work Group
Lisa Muirhead	Co-chair: Components Work Group
Nancy Loucks	Co-chair: Justice and Care Work Group
Rosie Moore	Co-chair: Love Work Group
Stuart Lindsay	Co-chair: Rights Work Group
Sue Brookes	Co-chair: Workforce Work Group
Sylvia Douglas	Co-chair: Edges of Care Work Group
Vonnie Sandlan	Co-chair: Justice and Care Work Group

### Apologies:

Alastair Redpath	Co-chair: Stigma Work Group
Beth Anne Logan	Co-chair: Best place in the World Work Group
Joanna McCreadie	Co-chair: Love Work Group
John Carnochan	Co-chair: Best Place in the World Co-chair Work Group
Jolene Campbell	Co-chair: Communications

### In attendance:

Claire Stuart	Secretariat; Data and Evidence Lead
Hazel Crawford	Scottish Government Sponsor Team
Heather Coady	Secretariat: Head of Change
Lynne O'Brien	Secretariat: Team Manager
Michelle Nairn	Secretariat: Head of Quality Assurance and Planning
Shirley Gordon	Secretariat: Administrator (Minute)
Stephen Carroll	Secretariat: Communications



**Notes of Meeting:**

9.30 - 9.35	<p><b>1. Welcome and apologies</b> Fiona welcomed everyone to meeting number THIRTEEN and noted updates to the team.</p>
9.35 -10.05	<p><b>2. Minute and matters arising</b> The minute of JG11 was approved and a shortened version would be prepared for the website. No minute was taken of JG12.</p> <p><b>Review of Matters Arising Log</b> <b>Co-chair Actions</b> – The report was noted with the following highlighted:-</p> <ul style="list-style-type: none"> <li>👤 Work is ongoing on definitions</li> <li>👤 The communications development day is coming up</li> <li>👤 Members of the team attended Who Cares? Scotland Summer Camp and had fun.</li> </ul> <p><b>Chair’s report</b> There was a comprehensive discussion on the Chair’s activities since the last meeting and priorities for the coming months.</p> <p><b>Sponsor Team – Highlight Report</b> An overview of sponsor team activities was provided.</p>
10.05 - 11.20	<p><b>3. Changing gear to accelerate... (Aug / Sep / Oct)</b> There was a presentation on the research commissioned to inform the Journey stage and how the analysis is being curated into an evidence base to lead to the Destination that fully incorporates evidence from both Orientation and Discovery. This recognised that, from the outset, ‘Voice’ has been the guiding light of the Care Review and at the centre of all thinking.</p> <p>A comprehensive approach to cross-checking the entirety of the learning was outlined, detailing how ‘Voice’ / research and analysis / policy and practice will all be reviewed, before a programme of final checks to ensure nothing that the Care Review has heard is missed.</p> <p>It was noted that the entirety of the Care Review’s “bank” of evidence will be archived but aspects will not be published in isolation.</p>
<b>wee break</b>	
11.30 – 13.00	<p><b>4. Meanwhile in the depths of the deep dives</b> <b>Co-chairs’ joining the dots, Highlight Report* and emerging issues</b> There was an exercise to give Co-chairs time to providing a summary of progress from the last round of their meetings with one another, and to stimulate topics for ongoing and future discussions.</p> <p><b>Work Group activities and outputs</b> There was a review of the calendar of outputs of the Work Groups, the specific role of Co-chairs to lead this and what support is required from the Secretariat team.</p> <p><b>Work Group Members</b> There was a discussion on the immense contribution of the Work Groups to get the Care Review to this stage, and the gratitude of the Chair and the Journey Group. It was agreed to consider at a later date how to thank all contributors / partners / stakeholders / etc.</p>
<b>lunch</b>	



13:45 -14.00	<p><b>5. Planning to park up (Nov / Dec)</b></p> <p>There was a review of the planned programme of activity for the final two months of the Journey, considering the Chair’s focus, the agendas for the Journey Group and the Co-chairs and Work Groups, as well as the Participation Hub and the communications plan.</p>
14:00 - 15.00	<p><b>6. Future agenda planning and development</b></p> <p>The monthly agenda planner of meetings and events was reviewed and agreed. Specific professional development training for Co-chairs was highlighted. This was considered alongside the ongoing self-care and peer support.</p> <p>The Secretariat will take forward a number of actions.</p>
<b>wee break</b>	
15:00 – 15:55	<p><b>7. Stakeholder map and communications</b></p> <p>Further to a number of requests from Work Group members to better understand the wider programme of work, a ‘Journey Update’ has been drafted and was circulated to the Journey Group. It was agreed that Co-chairs would feedback views on whether it would meet the request of their Work Group, appreciating that any final document will answer the majority – but not all – question. It was agreed that Frequently Asked Questions webpage will be updated.</p> <p>The Journey Group discussed keeping the Work Groups informed and wider communication with the Secretariat taking forward the ideas for the development day.</p>
15.55 – 16.00	<p><b>8. Conclusions/Any Other Business</b></p> <p>Fiona summarised the actions of the day.</p> <p>It was noted that the Dumfries roadshow was coming up with many Co-chairs attending and those who were unable to providing messages and VLOGs for inclusion.</p> <p>The meeting was closed and Fiona thanked all those in attendance for their ongoing commitment, wise contributions and robust debate.</p>