



JOURNEY GROUP MEETING

Minute of Meeting SIXTEEN of EIGHTEEN - Journey Group

Held on Wednesday 23 October 2019 between 09:30-16:00 at The Barony, 102, Patrick Thomas Room,
University of Strathclyde, Glasgow, G4 0LT.

Attendees:

Fiona Duncan	Chair: Independent Care Review
Alastair Redpath	Co-chair: Stigma Work Group
Denisha Killoh	Co-chair: Stigma Work Group (from 11.30am)
Ewan Aitken	Co-chair: Edges of Care Work Group
Gerry McLaughlin	Co-chair: Health & Wellbeing Work Group
Jimmy Paul	Co-chair: Workforce Work Group
Joanna McCreddie	Co-chair: Love Work Group
John Carnochan	Co-chair: Best Place in the World Co-chair Work Group
Jolene Campbell	Co-chair: Communications
Laura Beveridge	Co-chair: Stop; Go; Test Pilot; Rocket Fuel Work Group
Lisa Muirhead	Co-chair: Components Work Group
Rosie Moore	Co-chair: Love Work Group
Stuart Lindsay	Co-chair: Rights Work Group
Vonnie Sandlan	Co-chair: Justice and Care Work Group

Apologies:

Adam Bennett	Co-chair: Health & Wellbeing Work Group
Alan Baird	Co-chair: Stop; Go; Test Pilot; Rocket Fuel Work Group
Beth Anne Logan	Co-chair: Best place in the World Work Group
Bruce Adamson	Co-chair: Rights Work Group
Nancy Loucks	Co-chair: Justice and Care Work Group
Sue Brookes	Co-chair: Workforce Work Group
Sylvia Douglas	Co-chair: Edges of Care Work Group

In attendance:

Claire Stuart	Secretariat: Data and Evidence Lead
Fiona McFarlane	Secretariat: Policy Implementation Lead
Hazel Crawford	Scottish Government Sponsor Team
Heather Coady	Secretariat: Head of Change
Louisa Brown	Scottish Government Sponsor Team
Lynne O'Brien	Secretariat: Head of Innovation & Networking
Mairi-Claire Rodgers	Communications Advisor
Michelle Nairn	Secretariat: Head of Quality Assurance and Planning
Paul Sullivan	Secretariat: Participation and Engagement Lead (from 11am)
Shirley Gordon	Secretariat: Administrator (Minute)
Thomas Carlton	Secretariat: Practice Support Manager (until 11am)



Notes of Meeting:

09.30 - 09.35	<p>1. Welcome and apologies Fiona welcomed everyone to meeting number SIXTEEN and noted apologies.</p>
09.35 -10.00	<p>2. Minute and matters arising The minute of JG15 was approved with a shortened version prepared for the website (Shirley).</p> <p>Fiona checked whether, in light of the discussion at the 2-day meeting the 10 strategic questions posed in the JG15 paper were now satisfactorily answered with each discussed in more detail.</p> <p>Review of Matters Arising Log Co-chair Actions – The report was noted with thanks for all actions completed since the last meeting, a note that actions to be discussed in greater detail were substantive agenda items today with a brief update on work being progressed by STOP-GO at a national level. Secretariat and Chair actions - An overview of all ongoing actions was provided, and will be reviewed at the remaining two Journey Group meetings. Chair's report - Fiona provided a brief update on her activities since the last meeting and priorities for the coming month. Sponsor Team – Highlight Report - The Scottish Government report was noted.</p>
10.00 - 11.00	<p>3. Closing the loop – part 1: from Work Group conclusions into Care Review outputs 8 November is a target date for all Work Group conclusions to come together for analysis recognising that some have meetings planned for later in November and December. The Human and Economic Cost Model Steering Group chaired by Philip Rycroft is making good progress.</p>
wee break	
11.15 – 12.00	<p>4. Closing the loop– part 2: preparing for launch A communications plan is being implemented with the intention to prepare for the Care Review's conclusions with agreement that the work on key stakeholders will continue. Dates, formats, structures relevant to the intended audience(s) were discussed.</p>
12.00 – 12.30	<p>5. Closing the loop – part 3: back to the Work Groups The immense contribution of the work groups, the dedication and commitment of the members was acknowledged by the Journey Group with a stated intention to find ways to recognise this.</p> <p>In advance of their conclusions the Care Review will communicate with them, noting practical issues as well as an ongoing offer of support (from Secretariat Team / Health in Mind).</p>
lunch	
13:30 - 14.00	<p>6. Closing the loop – part 4: To all of the voices that have guided the Care Review to its destination The analysis of the current participation work will be concluded in time for the Journey Group to give full consideration. The plan to feedback the Care Review's conclusions was considered as was the mixed model of delivery.</p>
14:00 – 14:30	<p>7. Closing the loop– part 5: A BIG Event A discussion took place about how best to utilize Saturday 23 November 2019 with an agreement reached on format.</p>
wee break	
14:45 – 15:30	<p>8. The very last leg of the journey The agendas for the November and December meetings were agreed to ensure the Journey Group would conclude its programme of work and take the Care Review to its destination.</p>
15:30 – 15:45	<p>9. Final legacy thoughts... (as you leave...) All were asked to think about the Care Review's legacy and make suggestions.</p>
15.45 – 16.00	<p>10. Conclusions and AOB Fiona summarised the actions and invited AOB before thanking all and closing the meeting.</p>

